
Meeting	Customer and Corporate Services Scrutiny Management Committee
Date	13 January 2020
Present	Councillors Crawshaw (Chair), Fenton (Vice-Chair), S Barnes, Hunter, Rowley, Vassie, Wann and Musson
Apologies	Councillor D Taylor

51. **Declarations of Interest**

At this point, Members were asked to declare any personal interests not included on the Register of Interests, prejudicial interest or any disclosable pecuniary interests which they may have in respect of business on the agenda. None were declared.

52. **Minutes**

Resolved: That the minutes of the previous meeting held on the 9 December 2019 be approved and signed by the Chair as an accurate record, subject to the following amendment to minute 48 (Scoping Report for Corporate Project Management Approach) as set out below:

- ‘(i) That Councillors Fenton and Wann explore the quality assurance process with Officers and report back to the Chair/Vice-Chair;
- (ii) That Councillor Barnes explore the change management process with Officers and report back to the Chair/Vice Chair;’

53. **Public Participation**

It was reported that there had been no registrations to speak under the Council’s Public Participation Scheme.

54. Attendance and Wellbeing - Day One Attendance Management

Members considered a report that provided an update following the recent implementation of the Day One Attendance Management system supplied by Medigold. The officer noted that the implementation had gone well and that issues that had been highlighted by members of staff and trade unions were being addressed by Medigold and CYC through weekly contact. They responded to several queries from Members around staff training to use the system and reporting. They confirmed that the new system provided a trained individual who could provide deeper analysis when speaking with staff members who report absence, this analysis would aim to identify a more accurate reason for absence that could be used to identify further support for staff. It was noted that there was not one way of reducing absenteeism and improving staff health, but that the support identified would aim to assist staff return to work and would include any appropriate adjustments which may be needed.

It was noted that the Day One Attendance Management system had not been in place long enough to provide meaningful data until the system has been running for a period of 3 months. Members considered what data they would want to receive at the Committee, taking into account the work of the Economy and Place Scrutiny Committee and Staffing and Urgency Committee. Members highlighted the ability to use data from the previous year in the same period to compare with the new data, access to mental health data, and data from the staff surveys. Members also considered inviting trade union representatives to a future meeting for their feedback when considering data.

Resolved:

- i. That the content of the report be noted.
- ii. That trade union representatives be invited to provide their feedback alongside the item on the six-monthly update report on implementation of Day-One Absence Scheme at the 6 April 2020 Committee meeting.
- iii. That the Chair and Vice Chair would agree what aspects of the Day One Absence reporting they wished to be reported back to the Committee, in conjunction with the Staffing Matters and Urgency Committee and Economy and Place Policy and

Scrutiny Committee to ensure that work was not duplicated.

Reason: To ensure that the Committee remain informed of the progress and impact of the implementation of the Day One Absence Management system.

55. Procurement Strategy and Social Value Policy

Resolved: That the Procurement Strategy and Social Value Policy report be deferred to the 12 April 2020 Customer and Corporate Services Scrutiny Management Committee.

Reason: Due to unforeseen circumstances leading to the lack of availability of the key officer who was due to present the report and subsequent work-plan congestion.

56. Report of the Chair of the Climate Change Policy and Scrutiny Committee

The Chair of the Climate Change Policy and Scrutiny Committee presented a report providing the Committee with a six-monthly update on the work of the Climate Change Policy and Scrutiny Committee and set out the challenges and opportunities of the new Committee.

Members noted the recommendation made by the Climate Change Policy and Scrutiny Committee on the 16 December 2019, regarding the request to set up a Carbon Budgeting team and the appointment of a Carbon Budgeting Specialist. They further noted and discussed in some detail, the provision of resources within the coming budget proposals to address carbon budgeting issues, commenting that swift and decisive action would be needed if the Council were to meet its own challenge of becoming carbon neutral by 2030. In that regard, concerns were expressed about resources not yet being dedicated to provide direct technical advice and support to the Climate Change Policy & Scrutiny Committee.

Resolved:

- i. That the Chair's report and update be noted.

Reason: To keep the Committee updated on the work of the Climate Change Policy and Scrutiny Committee.

57. Schedule of Petitions

Members considered a report providing them with details of new petitions received to date, together with those considered by the Executive or relevant Executive Member/Officer since the last report to the Committee.

Petition 138. Living Wage was raised by Members, it was confirmed as outlined in the report that considerations around the Living Wage would be included in an agreed overview report on the Procurement Strategy and the Social Values Policy and also addressed in the Economy and Place Policy and Scrutiny Committee's review into In-work Poverty.

Resolved:

- i. That the report be noted.

Reason: To ensure the Committee carries out its requirements in relation to petitions.

58. Work Plan 2019/20

An updated work plan was received for Members' consideration. Due to the ongoing pressure on scrutiny team resources, it was noted that the Chair and Vice Chair would reschedule business on the work plan as may be required between meetings. The following immediate changes to the work plan were then agreed:

Resolved:

- i. That the Procurement Strategy and Social Value Policy report be deferred to the 12 April 2020 Customer and Corporate Services Scrutiny Management Committee.
- ii. That the Overview report on Budget Setting report be deferred to the 11 May 2020 Customer and Corporate Services Scrutiny Management Committee.

Reason: Due to unforeseen circumstances leading to the lack of availability of the key officer who was due to present the report and subsequent work-plan congestion.

Councillor J Crawshaw, Chair
[The meeting started at 5.31 pm and finished at 7.02 pm].